

TDL: _____ Insurance: _____

Permit#: _____

Fees: _____

Date: _____ Ck# _____/Cash

↑ ↑ OFFICE USE ONLY ↑ ↑

Hardin Valley Academy
Parking Permit Application

Student Name:

First

Middle

Last

Grade: _____ Age: _____ Birth Date: _____

Address: _____ Home Phone: _____

Parents/Guardians:

Father: _____ Wk Ph: _____ Cell Ph: _____

Mother: _____ Wk Ph: _____ Cell Ph: _____

Vehicle Description: Auto Tag License #: _____ Color: _____ Make: _____

Model: _____ Year: _____ TN Driver's License# _____

(If a different vehicle is driven to school, the student driver must notify the office and school security)

Rules & Regulations (Know These!)

1. HVA students MUST complete the following in order to purchase:
 - Complete this application.
 - Show a valid Tennessee Driver's License and provide proof of current insurance (state law).
 - Purchase tag \$45.00 to park (cash or check to HVA) (**nonrefundable**).
 - Sign the parking agreement with an administrator or designee.
2. **HVA is a closed campus (Knox County Policy)! Students are not allowed to leave campus for lunch.**
3. **Students park only in designated areas – do not create your own space!**
4. Clearly display **current** hang tag. (Tags are not transferable to other students).
5. Lost hang tags can be replaced by administration for \$10.
6. Ensure safe operation of vehicle within HVA zone and in parking lots. 20 mph in zone on Hardin Valley Rd. and 10 mph on campus.
7. Students must have admin. permission to go to vehicles. Vehicles should always be locked.
8. Student drivers may not leave campus without checkout through office or admin. approval.
9. Always cooperate with HVA security. We do not recommend parking at local businesses and they may tow vehicles at your expense.
10. All vehicles are subject to search on KCS campus.
11. **HVA may revoke driving privileges at any time for failure to observe these policies or academic and attendance issues.**

NOTE

Parking a vehicle on school grounds entitles the principal or his/her designee to search that vehicle upon reasonable suspicion that school policy or Knox County law has been violated.

Hardin Valley Academy is not financially responsible for vehicular damage or theft that may occur while the vehicle is on campus. However, campus security can complete an accident report that the student can submit to his/her automobile insurer. The administration will administer appropriate disciplinary action if vehicle damage is the result of campus safety or rules violations.

“Do it right or you will not drive!”

Parent Parking Agreement: I give my son/daughter permission to drive to Hardin Valley Academy and park in the designated areas on campus. I understand that he/she must follow the rules and regulations for student drivers or receive consequences for not doing so. I understand that these consequences may include loss of parking privileges, towing of the vehicle without warning, booting of vehicle, In School Suspension, and/or Out of School Suspension. **If student license is revoked by DMV, HVA will revoke parking privileges without refund, but will be reissued when license is reinstated. Driving privileges are subject to academic progress, discipline issues, attendance/punctuality and safety to be determined by administrative staff at our discretion.**

Parent/Guardian Signature: _____ Date: _____

Illness Agreement: I give my son/daughter permission to drive home from school during school hours if he/she becomes ill and is well enough to drive home safely. I understand that I (or someone designated on his/her emergency card) will be contacted before my child is permitted to leave.

Parent/Guardian Signature: _____ Date: _____

Student Parking Agreement: (This agreement *must* be signed at the time the permit is purchased *and* in the presence of an administrator or designee. Students applying for permits are expected to know and be able to discuss the guidelines and rules pertaining to driving and parking on campus, and the consequences for violation of these regulations.)

I have read and understand the rules and regulations regarding traffic and parking on the Hardin Valley Academy campus. I agree to follow these guidelines and understand the consequences concerning violations of rules and regulations.

Driving privileges are subject to academic progress, discipline issues, attendance/punctuality and safety to be determined by administrative staff at our discretion.

Student Signature: _____ Date: _____

Administrator Signature: _____ Date: _____

“Do it right or you will not drive!”

(Student Copy)
Parking/Traffic Rules & Regulations

1. Hardin Valley Academy students **MUST** complete the following procedures to obtain a permit to park on campus.
 - Complete a permit application
 - Show a valid Tennessee Driver's License and provide proof of insurance.
 - Purchase a \$45 permit to park (nonrefundable).
 - Sign the parking agreement with an administrator or designee.
2. State law requires all drivers to carry automobile insurance.
3. Students may park **Only** in areas designated for student parking. Do not create your own space. Students should arrive early to park in the best spaces since specific spaces are not assigned. Student parking in staff, visitor, or handicap spaces will face disciplinary consequences.
4. Parents and others who drive on HVA campus need to acquaint themselves with traffic patterns, speed limits, parking areas, and other guidelines in order to avoid confusion and assure the safety of Hardin Valley Academy students.
5. A HVA parking permit must be clearly displayed whenever the vehicle is on campus. Lost or stolen permits must be reported to the office immediately to avoid disciplinary consequences. The replacement fee for a lost permit is \$10.00. Permits may not be used by, sold to, or transferred to another student. Disciplinary actions will occur if this happens. The office should be informed in advance upon arrival to school if a vehicle other than the one registered on your parking application is driven to school.
6. Students must park, exit, and lock your vehicle immediately when arriving on campus. Students cruising or sitting in vehicles will face disciplinary consequences.
7. Students must obtain a pass from the office to go to any parked vehicle during the school day. All books, materials, and personal items should be brought into the building when you arrive.
8. Students are not allowed to move (or allow others to move) their vehicles or leave campus without following the check out procedures through the main office. If a student receives permission to move a car, other students may not be transported.
9. Student drivers must possess and willingly show their driver's license, HVA ID, and a dismissal notice to security and staff members upon request.
10. Students must follow the speed limit as posted on campus. At no time should the student exceed **10 MPH**.
11. HVA does not recommend students parking anywhere but the Hardin Valley Campus. Most businesses and organizations near the school do not want students parking on their property and may have cars towed at the owner's expense.
- 12. HVA may revoke driving privileges at any time for failure to observe these traffic policies or academic and attendance issues.**

NOTE

Parking a vehicle on school grounds entitles the principal or his/her designee to search that vehicle upon reasonable suspicion that school policy or Knox County law has been violated.

Hardin Valley Academy is not financially responsible for vehicular damage or theft that may occur while the vehicle is on campus. However, campus security can complete an accident report that the student can submit to his/her automobile insurer. The administration will administer appropriate disciplinary action if vehicle damage is the result of campus safety or rules violations.

“Do it right or you will not drive!”

Hardship Parking Request

Date: _____

Student Name: _____

Grade: _____

Dates Hardship Parking is Needed _____

Reason that you require a hardship parking request:

“Do it right or you will not drive!”